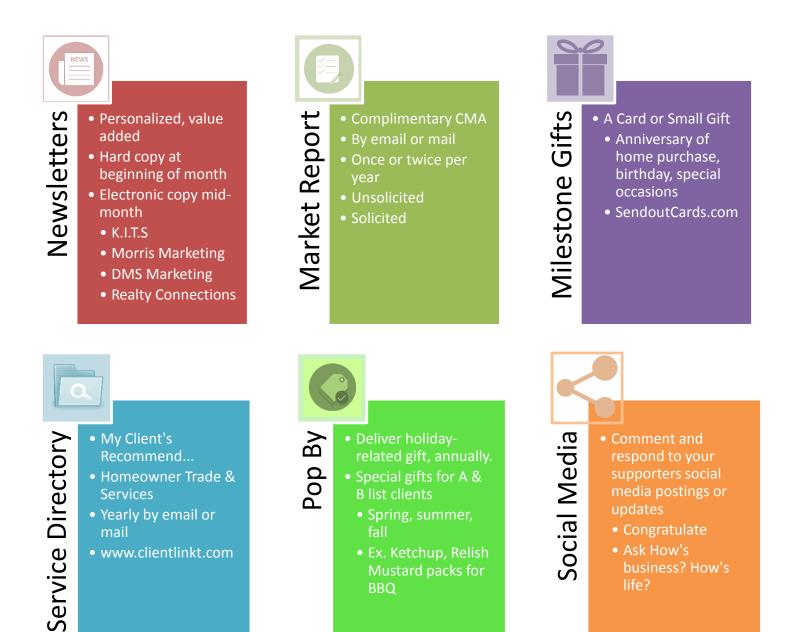


### Create Your Database Touch System

Recommended 27-33 Touches each year.





## **EMAILS – send monthly**

To: Client

CC:

Subject: Real Estate Update – March xxxx

Dear Client,

In Kelowna, there were 101 sales in the month of March. This represents a seller's market with a 55% sales to new listings ratio. For March xxxx. Sales for March xxxx were up by 40 units compared to March xxxx.

The Kelowna listing inventory increased by 15 homes compared to February xxxx and increased by 4 homes compared to March xxxx. The average price year to date (YTD) is up 9% compared to March xxxx and is up by \$71,149 compare to February xxxx. The Kelowna median price decreased by \$22,000 from February xxxx to March xxxx (\$2,320,000 to \$2,298,000).

#### Kelowna – March xxxx

Sales	101	61
Sales YTD	266	168
Avg. Price YTD	\$2,713,381	\$2,479,385
Active Listings	488	484
Median Price	\$2,298,000	\$1,868,000

Thanks! Realtor

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# Post Sale Service – Implement effective system

## 1 Day, 1 Week, 1 Month Post Sale Service

### 1 Day and 1 Week after Closing

• Hello \_\_\_\_\_, this is {realtor}, with \_\_\_\_\_\_. I wanted to give you a quick call to say thank you for the opportunity and to check in, just in case any challenges or concerns came up regarding your new home.

### 30 Day Call – Buyer

• It's been just over 30 days since your move and I wanted to let you know that I am still in touch with the seller. Have any questions popped up since our last call that I can assist you with?

### 30 Day Call – Seller

• It's been just over 30 days since your move and I wanted to ask if any questions popped up since our last call that I can assist you with?



## Goal = 27 – 33 touches

Idea / Strategy	# of Touches	Annually
	Recommend	YOUR PLAN
	Options	
Monthly Preferred Client Update	12	
Newsletter		
Send Comparable Market Analysis	2	
Card or small gift for new home,	1	
anniversary, birthday, special occasion		
Homeowner Trades & Services Directory	1	
Holiday related, thoughtful gift	2	
Comment on your supporters' social media	2	
Permission based CUEs (eNewsletters)	12	
Personal invitations to special events	2	
Contact your database in person or by phone	4	
Leave spontaneous messages	1	
Post-sale follow up for buyers/sellers	3	
Totals	42	